TAFE EXAMINATION SUPERVISORS

The Acting Managing Director of TAFE NSW has determined the following increases to the rates of pay for the classification of TAFE examination supervisors effective as of 23 July 2002.

<table>
<thead>
<tr>
<th>Classification</th>
<th>Base Rate of Pay ($ per hour)</th>
<th>Pro-Rata Annual Leave ($ per hour)</th>
<th>Total Rate ($ per hour)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Examination Supervisor Grade 1</td>
<td>$16.71</td>
<td>$1.39</td>
<td>$18.10</td>
</tr>
<tr>
<td>Examination Supervisor Grade 2</td>
<td>$17.88</td>
<td>$1.49</td>
<td>$19.37</td>
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<tr>
<td>Examination Supervisor Grade 3</td>
<td>$20.64</td>
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<td>$22.36</td>
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</tbody>
</table>

Attached is a copy of the new determination.

Enquiries should be directed to Juliet Adriaanse, Industrial Officer on (02) 9561 8054 or Eric Dailly, Assistant Industrial Officer on (02) 9561 1931.
I, Janette Belva McClelland, Acting Managing Director of the Technical and Further Education Commission make the following determination pursuant to Sections 14(2) and 16(1) of the Technical and Further Education Commission Act 1990 No. 118.

1. Definitions

1.1 "Examination Supervisor Grade 1" means a person engaged as such and whose duties include supervising examinations conducted by the TAFE Commission, and performing associated administrative duties.

1.2 "Examination Supervisor Grade 2" means a person engaged as such whose duties include those of an Examination Supervisor Grade 1 and who may be required to co-ordinate and direct Examination Supervisors Grade 1 in the performance of their duties.

1.3 "Examination Supervisor Grade 3" means a person engaged as such who is responsible to the Examination Controller for the overall administration of examinations and supervisors in a number of rooms at an Examination Centre. In addition, an Examination Supervisor Grade 3 may be required to perform any of the duties of an Examination Supervisor Grade 2.

2. Rates of Pay

2.1 Examination Supervisors shall be paid in accordance with Schedule 1, Rates of Pay.

2.2 Should there be a variation to the Crown Employees (Public Sector - Salaries January, 2002) Award, or an Award replacing it, during the term of this determination, by way of salary increase, the base rates of pay in Schedule 1 of this determination shall be varied to give effect to the Treasury funded component of the salary increase from the operative date of the variation of the former Award, or replacement Award.
3. **Contract of Employment**

3.1 Persons employed as Examination Supervisors shall be employed on a casual basis. The rates of pay provided in clause 2 of this Determination are all inclusive rates in recognition of the casual nature of the employment.

3.2 Where an Examination Supervisor is directed to work before the scheduled commencing time for an examination or after the completion of an examination, remuneration shall be at the appropriate hourly rate prescribed in Schedule 1.

3.3 Where all candidates have completed an examination before the nominated completion time, Examination Supervisors shall be paid for the number of hours allowed for students to complete the examination.

3.4 Where an Examination Supervisor has completed all duties associated with a particular examination and is released from duty, they shall be paid for the number of hours allowed for students to complete the examination.

4. **Cancellation of Examination**

4.1 This clause applies when an Examination Supervisor is offered and accepts work prior to a scheduled examination, and the examination is subsequently cancelled.

4.2 Subject to subclause 4.3, if an Examination Supervisor reports for duty and has not received prior notification of at least 24 hours that their services are not required on that occasion, then the Examination Supervisor shall be paid for one and one half hours at their appropriate hourly rate.

4.3 If an Examination Supervisor is notified (either orally or in writing) at least 24 hours prior to the scheduled commencing time for an examination that their services are not required on that occasion, then subclause 4.2 shall not apply.
5. **Annual Leave**

5.1 In accordance with the provision of the *Annual Holidays Act 1944* Examination Supervisors shall be paid a loading of $\frac{1}{12}$th in lieu of annual leave.

5.2 The loading payable under subclause 5.1 shall be in addition to the Base Rate of Pay provided for in Schedule 1.

6. **Date of Effect**

This determination shall take effect from the date of signature and shall remain in force until rescinded or varied.

Signed: [Signature]

Acting Managing Director of the Technical and Further Education Commission

Date: 23 July 2002
### Schedule 1, Rates of Pay

<table>
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